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LISA SMITH, COUNTY RECORDER MADISON COUNTY IOWA

CHEK

Type of Document

SPECIAL USE PERMIT 003-19 SUNNY ACRES CAMPGROUND

PREPARER INFORMATION:

Zoning Office for Verlyn Rouw 515-371-2908

TAXPAYER INFORMATION:

Rouw Family Farms, L.L.C. C/O Verlan E. Rouw 3330 178th Lane Norwalk, IA 50211

RETURN DOCUMENT TO:

Rouw Family Farms, L.L.C. C/O Verlan E. Rouw 3330 178th Lane Norwalk, IA 50211

GRANTOR:

GRANTEE:

LEGAL DESCRIPTION:

NW SE EX PAR A 3A & NE SE EX E 1A., Sect 33 Madison Township

Document or instrument of associated documents previously recorded: (if applicable)



Madison County Office of Zoning

CJ. (Jeff) Nicholl, Zoning Administrator

SPECIAL USE PERMIT

(Page 1)

PERMIT NO:

003-19

DATE:

02-06-19

After a properly held Public Hearing on February 5, 2019, the Madison County Board of Adjustment hereby grants a Special Use Permit to Rouw Family Farms C/O Verlan & Mary Rouw on the following described real estate to be known as Sunny Acres Campground:

NW SE EX PAR A 3A & NE SE EX E 1A., Sect 33 Madison

The specific location is further identified on the attached site map

All conditions and restrictions contained in the Zoning Administrator report, the Madison County Zoning Ordinance as well as those listed below are incorporated as part of the approval of this SUP. Any failure to meet and maintain any of these conditions and restrictions shall be grounds for revocation.

Signage shall be installed and will include the following information:

- a) Phone number that will be answered 24 hours a day 7 days a week.
- b) Fee schedule for camping.
- c) Notice of quiet hours:
 - 9 p.m. to 8 a.m. Sunday Thursday, 11 p.m. to 8 a.m. Friday & Saturday.
- d) Open dates of Campground- April 1st and October 31st

Other conditions and restrictions:

- Fires of any type are only allowed in fire rings provided
- No fireworks of any type are allowed at any time
- No loud or live music shall be allowed
- No discharging of firearms shall be allowed
- No hunting by any means shall be allowed
- No drones may be flown in, over or within a 1 mile radius of the campground
- All pets must be contained within the campground unless on a leash
- No parking shall be allowed on any roadway
- No keg beer shall be allowed
- Any person age 17 or younger must be camping with a parent or legal guardian
- A campground host must be present on site while any campsite is occupied
- No dumping of "gray water" onto the ground shall be allowed
- Only one camping unit is allowed per site and a maximum of 6 persons are allowed per campsite
- Garbage receptacles of sufficient size for all refuse generated shall be provided. The receptacles shall be emptied weekly during times the campground is open and at the end of the camping season

SPECIAL USE PERMIT

(Page 2)

PERMIT NO:

003-19

DATE:

02-06-19

Any violation of the Madison County Zoning Ordinance or the conditions and restrictions included in the issuance of this Special Use Permit may result in revocation of the permit as provided;

Madison County Zoning Ordinance:

Section 14 – F General Requirements and Conditions Applicable to All Special Use Permit:;

b. Conditions on Use. In granting any special use permit, the Board of Adjustment may set minimum requirements, and/or specify conditions and restrictions on the proposed use. Violations of such conditions and requirements, when made a part of the terms under which the special use is granted, shall be deemed a violation of this Ordinance and punishable under Section 16 of this Ordinance. In addition, the Board is authorized to revoke any special use permit under circumstances where the special use is being conducted in violation of the conditions and restrictions of the permit or of any other applicable legal requirements.

This Special Use permit is granted as required in the Madison County Iowa Zoning Ordinance under Section 14 - E (14) Travel trailer parks/camp grounds.

C.J. Nicholl, Zoning Administrator

Secretary to the Madison County Board of Adjustment

MADISON COUNTY BOARD OF ADJUSTMENT

Application for Special Use Verlan & Mary Rouw

DECISION

Date: 02-05-19

On February 5, 2019 at 7:00 p.m., pursuant to the rules of procedure of the Board of Adjustment, a public hearing was held and conducted on the Application for Special Use filed by Verlan & Mary Rouw property located in section 33 Madison Township as shown on the attached map. At the hearing, the Board of Adjustment reviewed the completed application form, relevant provisions of the Madison County Ordinances, Regulations & The Madison County Comprehensive Plan, all documents constituting the record from the Zoning Administrator, documents received from the Applicant, heard the statements, remarks and comments by the Zoning Administrator, the Applicants, as well as statements, remarks and comments by others in attendance. After all information had been received and all interested parties heard by the Board of Adjustment, the hearing was closed pursuant to the rules of procedure of the Board of Adjustment.

Following the close of the hearing a motion was made by MARY to APPROVE the request for Special Use application Range seconded this motion. A roll call vote was conducted on the motion to Approve the request for Special Use with the following votes:

Mindy Nelson –	<u>A</u>
Randall Johnson -	ues
Carrie Larson –	<u>'A</u>
Mary Terry –	yes
Randy Gambal –	yes

A motion was then made by MRY to approve as written the "Board of Adjustment Findings of Fact and Legal Principals Upon Which the Board Acts," which are attached hereto and incorporated herein by its reference. RADAL seconded the motion and a roll call vote was conducted with the following votes:

Mindy Nelson –	H
Randall Johnson -	yes
Carrie Larson –	A
Mary Terry –	yes
Randy Gambal –	yes

Accordingly, the "Board of Adjustment Findings of Fact and Legal Principals Upon Which the Board Acts" was approved as written and approved and adopted by the Board of Adjustment.

DECISION:

As the motion to approve the request for Special Use was Approved, the Special Use request is

Dated this 5th day of February 2019

Acknowledged as to Accuracy:

Chair

Original Filed with the Secretary of the Board of Adjustment on February 5, 2019.

Written Notification of Decision sent to:

Verlan Rouw 3330 178 Court Norwalk, Iowa 50211

BOARD OF ADJUSTMENT FINDINGS OF FACT AND LEGAL PRINCIPLES UPON WHICH THE BOARD ACTS:

Verlan & Mary Rouw submitted a request for a Special Use Permit to construct and operate a travel trailer park/campground in the NW SE Ex Parcel A 3A & NE SE Ex E 1A in Section 33 Madison Township.

The Board reviewed the report submitted by the Madison County Zoning Administrator

The Board reviewed the applicable Madison County Zoning Ordinances noted below:

Section 14 of the Madison County Zoning Ordinance defines the Exceptions, Modifications, Interpretations and Conditional Uses that are permitted when authorized by the granting of a conditional use permit by the Board of Adjustment.

Section 14 Exceptions, Modifications, Interpretations and Conditional Uses (E)(14)

E. Conditional Uses.

The development and administration of a comprehensive zoning ordinance is based upon the division of the County into zoning districts with uniform regulations defining permitted uses of land and structures within each district. It is recognized, however, that there are occasions when in addition to the principal permitted uses, conditional uses may be allowed after careful consideration of the impact of the particular uses upon the neighborhood and public facilities therein. The following uses may be authorized by a conditional use permit granted by the Board of Adjustment. Under no conditions shall the sum or any part thereof be refunded for failure of said application to be approved.

- 14. Travel trailer parks/camp grounds may be permitted only in "A," "C" and "M" Districts, subject to the following requirements:
 - a. Requirements for Park.
 - Front Yard: Fifty (50) feet. This requirement shall apply to any and all roads or streets upon which the "park" abuts.
 - ii) Side Yard: Twenty-five (25) feet.
 - iii) Rear Yard: Fifty (50) feet.
 - iv) Minimum Area: Three (3) acres.
 - v) Maximum Density: Twenty (20) unit spaces per gross acre of park site.
 - vi) Drives: Twenty-five (25) feet in width with minimum 4 inch sub-base and 3 inch granular surface.
 - vii) A common service building providing laundry facilities, short order food service, accessory supplies, etc., may be included in the "parks" permitted in the "A" District, provided such building shall be located within the central "park" area, shall not be visible to passing traffic, and shall be restricted to the use of the park occupants.
 - Such service buildings shall be permitted in the "C" District providing such use shall conform to the requirements provided in the "C" District Regulations.
 - viii) The rear and-or side yards shall be screened from adjacent property access by planting screen not less than ten (10) feet in width, or by an un-climbable fence wall.

- b. Requirements for "Trailer" spaces.
 - i) Minimum Space Size: Twenty (20) feet by fifty-five (55) feet.
 - ii) Minimum Space Area: One thousand one hundred (1,100) square feet.
 - iii) Off-Drive Parking: One (1) parking space for and within the area of each "Trailer" space.
 - iv) Minimum Front Yard: Ten (10) feet.
 - v) Minimum Rear Yard: Five (5) feet.
 - vi) Minimum Side Yard: Five (5) feet.
 - vii) Trailer Separation: The minimum distance between any two trailers shall be not less than ten (10) feet.
- c. Site Plan Requirements. A site plan of the park site shall be required for review and consideration by the Board of Adjustment. The site plan shall be prepared at a scale of not less than 1 inch = 100 feet. All provisions to meet the requirements of this Ordinance shall be clearly illustrated on the site plan. All existing drainage and public utility facilities shall be shown, and proposed methods of storm water removal, waste removal and water distribution shall be stated on the plan. An approved Pollution Prevention Plan shall accompany each request. Detailed requirements shall be approved by the County Engineering and Health Departments as well as the Madison County Conservation Commission. prior to the issuance of a conditional use permit. Final trailer park development shall be in accordance with the approved site plan.

Section 14 Exceptions, Modifications, Interpretations and Conditional Uses (F)

F. General Requirements and Conditions Applicable to All Special Use Permits.

In granting any special use permit, the Board of Adjustment may prescribe such restrictions and conditions with respect to the permitted use as the Board deems reasonable to further the objectives of this Ordinance. The following general requirements are applicable to all special use permits that may be granted by the Board:

- a. Required Findings. No special use permit shall be granted by the Board of Adjustment unless the Board first finds that all of the following conditions exist:
 - i. Surrounding Area. The value and qualities of the area (or neighborhood) surrounding the conditional use are not substantially injured, and the establishment of a special use will not impede the normal and orderly development and improvement of surrounding undeveloped property for uses predominant in the area. In reviewing and acting upon each application for a special use permit, the Board shall each give due consideration to the proximity of the proposed use to public parks, schools, licensed day care facilities, dwellings and residential districts.
 - ii. Infrastructure. Adequate utilities, access roads, drainage, and other necessary facilities have been or are being provided.
 - iii. Intent of Ordinance. The special use is consistent with the intent and purpose of this Ordinance to promote public health, safety, and general welfare.
 - iv Nuisance Factors. Adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so that none of these will constitute a nuisance and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.
 - v. Comprehensive Plan. The special use is not inconsistent with the comprehensive plan and land use policies of the County.
 - vi. Cumulative Impact. The Board shall make a determination that the proposed use would not cause a significant adverse cumulative impact when considered together with other uses previously permitted by special use permit. While the impact of a single use permitted by conditional use permit may be deemed acceptable by the Board, the location of more than one conditional use in close proximity to another conditional use may have the potential of causing a significant adverse cumulative impact in the neighborhood.

- b. Conditions on Use. In granting any special use permit, the Board of Adjustment may set minimum requirements, and/or specify conditions and restrictions on the proposed use. Violations of such conditions and requirements, when made a part of the terms under which the special use is granted, shall be deemed a violation of this Ordinance and punishable under Section 16 of this Ordinance. In addition, the Board is authorized to revoke any special use permit under circumstances where the special use is being conducted in violation of the conditions and restrictions of the permit or of any other applicable legal requirements.
- c. Time. The Board shall determine whether or not the conditional use shall be limited in duration and/or hours of operation. The terms of the conditional use permit shall specify any such limitation.
- d. Landscaping. Appropriate landscaping berms and buffers are included if necessary to minimize the impact of the conditional use on adjacent property.
- e. Financial Guarantees. The Board shall determine whether or not the special use permit applicant should be required to submit a plan to rehabilitate the subject tract once the special use has terminated, and provide for the funding of said restoration. If the Board requires such a plan, then the special use permit may not be granted until such time as the plan as the plan has been submitted to the Board and approved.
- f. Review by County Zoning Commission. All applications for special use permit shall be submitted to the County Zoning Commission for its review prior to the public hearing before the Board of Adjustment. Each application shall be considered by the Zoning Commission at a public hearing. After the public hearing, the Zoning Commission promptly shall submit a report to the Board of Adjustment on its findings and recommendations regarding the application. No final action shall be taken by the Board of Adjustment on any application for special use permit until such time as the Board has received and reviewed the report of the Zoning Commission.
- g. Report by Conservation Department. All applications for conditional use permit shall be submitted to the Conservation Department for review. The Conservation Department shall submit a report on the impact of the proposed use on the environment and on conservation issues prior to the public hearings before the County Zoning Commission and Board of Adjustment. The Board shall consider all recommendations included in the report before determining appropriate environmental protections. The Board shall require reasonable measures to control noise, odor, and dust adequately and to prevent the operation from posing an environmental risk for neighboring properties or waterways. The terms of the conditional use permit shall specify any such required measures.
- h. Report by County Engineer. All applications for conditional use permit shall be submitted to the County Engineer for review. The County Engineer shall submit a report on the impact of the proposed use on roads and other infrastructure matters prior to the public hearings before the County Zoning Commission and Board of Adjustment. The Board may require reasonable measures to be taken by the applicant to address the impact on roads and other infrastructure matters. The terms of the conditional use permit shall specify any such required measures.
- i. Proximity to City Limits. In determining whether to allow or deny a conditional use permit, the Board of Adjustment shall consider the proximity of the subject property to the corporate limits of any city or town.

SECTION 17 – BOARD OF ADJUSTMENT

D. Jurisdiction and Powers of the Board of Adjustment.

- 1. The Board of Adjustment shall have the following powers and duties.
 - b. To hear and decide applications for conditional use permits and exceptions upon which the Board is required to address by other sections of this Ordinance.

MADISON COUNTY COMPREHENSIVE PLAN

Introduction

The complexity of an ever-changing society has placed increasing demands upon Madison County. Each level of government is becoming more and more complex regardless of whether it be local, state or federal. Madison County is experiencing growth pressure and is challenged with meeting the requirements of an extremely dynamic society and changing world structure. Comprehensive planning provides a general frame of reference for effectively carrying out the function of government. The planning process represents an attempt to evaluate the needs of the county and to provide for those needs in such a way that they will be available when they are required.

Purpose

The Madison County Comprehensive Plan is a statement of goals and objectives that are used to guide land use decisions. These goals and objectives are developed and established by considering future growth and development, and by identifying future needs resulting from projected growth and development, changing population, demographics, economy and infrastructure, as well as considering the desires of the citizens of Madison County. The Zoning Ordinance and Subdivision Ordinances are a set of regulations that are designed to achieve the goals and objectives outlined by the Comprehensive Plan.

Objectives

- 1. Agricultural Land Use
 - a. Preserve and protect prime productive agricultural land (CSR 70 and above) from development and utilize less productive land first.
 - b. Insure that the Comprehensive Plan is considered whenever major alterations or improvements are proposed.

After careful consideration of all the information that has been presented, and for the factual reasons set forth in the above noted Section 14, Section 17 and excerpts from the Madison County Comprehensive Plan, all of which are incorporated by reference herein, the Board of Adjustment hereby finds:

The request of Verlan & Mary Rouw for Special Use Permit to construct and operate a campground/trailer park - has // has not _____ met the requirements of the Madison County Zoning Ordinance.

Original Filed with the Secretary of the Board of Adjustment on February 5, 2019.



Madison County Office of Zoning

C.J. (Jeff) Nicholl, Zoning Administrator

ZONING ADMINISTRATOR REPORT AND RECOMMENDATION

APPLICANT: Rouw Family Farms C/O Verlan & Mary Rouw

PROJECT LOCATION: NW SE EX PAR A 3A & NE SE EX E 1A., Sect 33 Madison Township

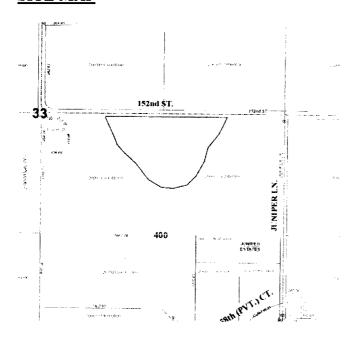
REQUEST: Special Use Permit to construct and operate a Travel Trailer Park/Campground.

CURRENT ZONING: A-Agricultural

BACKGROUND/PROJECT DESCRIPTION:

- Madison County Zoning Regulations require a Special Use Permit for travel trailer parks/camp grounds.
- The property is currently agricultural and contains a mix of crop ground and a pond.
- Applicant's request is to construct a campground in 2 phases with 20 total RV sites.
- According to the Flood Insurance Rate Maps (FIRM) issued by the Federal Emergency Management Agency (FEMA), none of this property is located inside the Flood Plain.
- The area is currently accessed by a single roadway, 152nd Street.
- The applicant has submitted a Storm Water Pollution Prevention Plan for the property.

SITE MAP



Courthouse/P.O. Box 152/Winterset, IA 50273/Phone: (515)-462-2636/Fax: (515)-462-5888

APPLICABLE REGULATIONS: (copies of applicable sections attached)

- Madison County Comprehensive Plan Goals and Objectives
- Madison County Zoning Regulations:
 - Section 14 E Conditional Uses
 - Section 14 E-14 (14) Travel trailer parks/camp grounds
 - Section 14 F-(f), (g), (h) Review by County Zoning Commission, Conservation & County Engineer.

ANALYSIS / STAFF COMMENTS

- COMPREHENSIVE PLAN: The request complies with the goals and objectives of the Madison County Comprehensive Plan and no conflicts have been identified.
- TRAFFIC AND ACCESS: Access to the subject property is from 152nd Street.
- OTHER AGENCY REVIEW/COMMENTS: The notice of this request was sent to departments that may have an interest. At the time of this recommendation, comments were received from the Madison County Conservation Department, Madison County Environmental Health Department and Madison County Engineer and are attached for your review.
- PUBLIC NOTIFICATION AND PUBLIC COMMENTS:
- Notice of the public hearing for this application was published as required and notification letters were sent to property owners within 500 feet of the subject property.
 - Staff has received several comments from the public with concerns related to traffic, noise and other issues causing them the loss of the normal use and enjoyment of their property.

GENERAL COMMENTS:

- Staff recommends that a highwater alarm be installed on each holding tank and pumping records be provided to the county monthly.
- Staff recommends that if an office/restroom structure is ever constructed, it shall require a
 POWTS system designed to regulations in effect at the time of construction. If such
 facility is built, it should also be constructed to serve as a storm shelter in severe weather
 situations.
- Staff recommends that a maximum of 20 sites be authorized and any additional sites that may be proposed in the future shall require additional hearings and approval.
- Staff recommends any improvements and all activities occurring on the site must meet the rules and regulations of all local, state and federal requirements and regulations.
- The proposed interior drive design meets the minimum standards of the Madison County Zoning Ordinance. Staff recommends that an at completion road profile be submitted by a licensed engineer showing the road was constructed as designed.
- The applicant has proposed this site is for recreational camping for the use of his church and other private citizens. With that in mind, staff recommends a stipulation be placed on the permit that if approved, the campground is not designed for campsites to become "seasonal rental spaces" and a limit of 2 weeks duration per camping unit should be imposed. After a camping unit has been located on any site of the approved campground for a period of two weeks, it must be removed and may not return for a period of at least three weeks.

STAFF RECOMMENDATIONS:

• Providing all stipulations are met, staff recommends APPROVAL of the Special Use Permit allowing the construction of a travel trailer park/camp ground.

REASON FOR STAFF RECOMMENDATION:

As proposed, the request is consistent with the Madison County Comprehensive Plan with no conflicts identified (The calculated CSR of the area proposed for development is 68.43 indicating the land is not prime productive agricultural land that should be protected from development). As proposed, the development will conform to the applicable Madison County Zoning regulations. Staff is not able to identify any effects from the proposal, as submitted, which would result in a significant detrimental impact on adjoining or neighboring properties.

Respectfully submitted,



Environmental Health & Zoning Administrator

APPLICABLE ORDINANCE SECTIONS:

SECTION 14 – EXCEPTIONS, MODIFICATIONS, INTERPRETATIONS AND CONDITIONAL USES

E. Conditional Uses.

The development and administration of a comprehensive zoning ordinance is based upon the division of the County into zoning districts with uniform regulations defining permitted uses of land and structures within each district. It is recognized, however, that there are occasions when in addition to the principal permitted uses, conditional uses may be allowed after careful consideration of the impact of the particular uses upon the neighborhood and public facilities therein. The following uses may be authorized by a conditional use permit granted by the Board of Adjustment Under no conditions shall the sum or any part thereof be refunded for failure of said application to be approved.

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 - Such service buildings shall be permitted in the "C" District providing such use shall conform to the requirements provided in the "C" District Regulations.
 - viii) The rear and-or side yards shall be screened from adjacent property access by planting screen not less than ten (10) feet in width, or by an un-climbable fence wall.

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- f. Review by County Zoning Commission. All applications for special use permit shall be submitted to the County Zoning Commission for its review prior to the public hearing before the Board of Adjustment. Each application shall be considered by the Zoning Commission at a public hearing. After the public hearing, the Zoning Commission promptly shall submit a report to the Board of Adjustment on its findings and recommendations regarding the application. No final action shall be taken by the Board of Adjustment on any application for special use permit until such time as the Board has received and reviewed the report of the Zoning Commission.
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INDEX LEGEND

Location:: S33-T77N-R28W of the 5th P.M.

Requestor: Verion Rouw

Proprietor: Rouw Family Farms LLC

Project: 18024 Date of Survey: 5/24/2018

Surveyor Co: Boldman Surveying Consultants

Prepared by/Return to: Craig S.Boldman

521 West Green Street, Winterset, to 50273

Phone/fax: 515-462-9242

Document 2019 690

Book 2019 Page 690 Type 06 026 Pages 1 Date 3/01/2019 Time 12:41:35PM Rec Amt \$7.00 IN

ANNO SCAN

LISA SMITH, COUNTY RECORDER MADISON COUNTY IOWA

CHEK

PLAT OF SURVEY

Parcel "8" being a part of the Northwest 1/4 of the Southeast 1/4 (NW 1/4 SE 1/4) and a part of the Northeast 1/4 of the Southeast 1/4 (NE 1/4 SE 1/4) of Section 33,Township 77 North, Range 28 West of the 5th P.M., Madison County, Iowa. Said Parcel "8" described as follows:

Commencing at the Northeast corner of Parcel "A", as shown by Plat of Survey recorded in Book 2004 at Page 5566 in the Office of the Madison County Recorder; thence S 89'31'07" E, along the North line of said SE 1/4, a distance of 543.75' to the Point of Beginning; thence S 89'31'07" E, along said North line, a distance of 305.79'; thence S 00'28'53" W a distance of 149.62'; thence S 42'40'20" E a distance of 815.20'; thence S 57'15'10" W a distance of 87.20'; thence S 89'18'36" W a distance of 127.09'; thence N 69'48'14" W a distance of 164.74'; thence N 42'08'33" W a distance of 539.62'; thence N 22'10'58" W a distance of 370.70' to the point of beginning.

Containing 5.706 acres including 0.226 acres of county road right of way easement 989'31'07"E 2466.74" JAMES S. SMITH \$80"31"07"E ROUW FAMILY FARMS PARCEL "B MOSS = 4.788 ACRES ROUW FAMILY FARMS ROUW FAMILY FARMS SET 5/8 RON ROD (IR) DRANGE CAP #13427 PARCEL 'B FOUND LAND CORNER 300 150 450'



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Nowa

Signature Allie

Name Craig S. Soldman P.L.S No. 13427

Renewal date is December 31, 2020

Pages or sheets covered by this seal ___

ADDENDUM SPECIAL USE PERMIT

003-19

The following is an addendum to the legal description and plat submitted and related to the Sunny Acres Campground approved for Special Use Permit #003-19 by the Madison County Board of Adjustment on February 5, 2019. This amended legal description and plat do not constitute a substantial change in the approved Special Use Permit and is submitted to further identify the area Special Use Permit #003-19 authorizes to be used as a travel trailer park/campground.

Parcel "B", a part of the Northwest Quarter (NW 1/4) of the Southeast Quarter (SE 1/4) and a part of the Northeast Quarter (NE 1/4) of the Southeast Quarter (SE 1/4) of Section 33, Township 77 North, Range 28 West of the 5th P.M., Madison County, Iowa, as shown in Plat of Survey recorded in Book 2019, Page 690 of the Recorder's Office of Madison County, Iowa.

Board of Adjustment Secretary

Original Filed with the Secretary of the Board of Adjustment on April 29, 2019.

