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Daneen Schindler, RECORDER/REGISTRAR
DELAWARE COUNTY IOWA

Prepared by and return to Michael Corkery – 911 Coordinator – Courthouse – Manchester, IA 52057 563-927-5561

AMENDED AND SUBSTITUTED BY-LAWS

OF THE

DELAWARE COUNTY 911 SERVICE BOARD

ARTICLE ONE – NAME

The official name of this organization shall be the Delaware County 911 Service Board, as established in joint agreement, entered into by the political subdivisions located within the 911 Service Area together with the County itself as represented by its Board of Supervisors, the same filed with the Secretary of State of the State of Iowa, and the Delaware County Recorder, all as provided in Chapter 28E of the Code of Iowa, and acts amendatory thereto.

ARTICLE TWO – LEGAL STATUS

This board shall be a joint undertaking of the political subdivisions operating safety agencies which service Delaware County as required in Chapter 34A, 2009, of the Code of Iowa.

ARTICLE THREE – DURATION

The 911 Service Board is perpetual in its existence and once established shall not be dissolved, except by express direction from the Iowa Legislature or, as such time should arise that its useful purpose has expired.

ARTICLE FOUR – COMMENCEMENT OF OPERATIONS

The operation of this Board commenced with its meeting on November 30, 1988.

ARTICLE FIVE – MISSION STATEMENT

Our mission is to: serve as the communications link between the citizen and public safety agencies; accurate identification of the citizen's location and public safety response needs; quick and accurate activation of public safety agencies. In carrying out our mission, we recognize that service in our one and only product and we share a common, ongoing goal to provide it at the most superior level possible. We also recognize that our strength and success are tied directly to the individual and unique contributions of each of us working in a spirit of cooperation and teamwork with our public safety associates both within and outside the Communications/911 Department.

ARTICLE SIX – POWERS AND DUTIES

The Delaware County 911 Service Board shall plan, implement, and operate an E911 Service System and shall set forth and define the standards, policies and rules of operation of the 911 Service System, all being within the confines of the laws of the State of Iowa.

The Delaware County 911 Service Board will carry out its duties and functions as outlined above and contemplated herein, and shall employ a properly trained individual to serve as 911 Coordinator.

ARTICLE SEVEN – FINANCING

Section One. The Board shall establish and maintain as a separate account, the 911 service fund. Funds generated as a result of the imposition of the wire line and wireless surcharges shall be placed in the account and expended as outlined in Chapter 34A, Code of Iowa. Any funds remaining in the account at the end of each fiscal year shall not revert to the general funds of the member political subdivisions, except as outlined in Chapter 34A, Code of Iowa.

Section Two. The Board, in the performance of its duties, may cooperate with, contract with, and accept and expend funds from federal, state, or local political subdivisions, associations, public or semi-public, or private individuals or corporations, and may carry out such cooperative undertakings and contracts, as long as the same is for the purpose as herein above set forth.

Section Three. The Board may enter into all necessary contracts and make expenditures for such equipment, services, administration and planning, as they deem in the public's best interests, and to carry out the purpose of this agreement.

Section Four. A. The Board shall prepare a budget based on the fiscal year beginning July 1, of each year. The budget shall be determined by the members and the budget shall be adopted each and every twelve month period, in such manner and at such time as required by law. The annual budget shall be adopted by the Board, after public hearings as required by law.

B. The Board shall be financed by wire line and wireless surcharge revenues that are made available through the provisions of Chapter 34A, Code of Iowa. In addition to the funding set forth above, the Board, at its own discretion, may make application to any federal or state agency for funding for the purpose of administration of the Board and to carry out its purposes as outlined in the document.

ARTICLE EIGHT – MEMBERSHIP

Section One. Each political subdivision of the state, having a public safety agency serving territory within the county 911 service area, is entitled to one voting membership.

Section Two. Each private safety agency, such as privately owned ambulance services, airport security services, and private fire companies, serving territory within the county 911 service area, is entitled to a nonvoting membership on the board.

Section Three. Public and private safety agencies headquartered outside but operating within a county 911 service area are entitled to membership according to their status as a public or private safety agency.

Section Four. The voting member list shall consist of the following: Central City, Coggon, Colesburg, Delaware, Delaware County, Delaware County EMA, Delhi, Dyersville, Dundee, Earlville, Edgewood, Greeley, Hopkinton, Lamont, Manchester, Monticello, Masonville, Ryan, and Strawberry Point.

Section Five. The non-voting member list shall consist of: Bi-County Ambulance, Delhi Fire Dept., New Vienna Fire Dept., Regional Medical Center EMS and Worthington Fire Dept.

Section Six. Duration of membership shall be perpetual or until the Legislature dissolves the Board by law, or the Board has outlived its useful purpose. In the event the duties of the Board are terminated, all assets controlled by the Board shall be disposed of and distributed pursuant to the then-existing Iowa law pertaining to such boards. In the event Iowa law does not specify the manner for distributing assets held by the Board, all assets shall be distributed to the entity or organization providing 911 service or similar services to residents of Delaware County, Iowa. In the event such an organization does not exist at the time of the dissolution of the Board, all assets of the Board shall be distributed equally to each political subdivision of the State having a public safety agency serving territory within Delaware County, Iowa.

ARTICLE NINE – OFFICERS, MEETINGS, EMPLOYEES AND VOTING

Section One. The Chairperson of the 911 Board shall be elected from the Board membership, at the annual budget meeting, and shall serve for a period of one (1) year.

Section Two. The Vice-Chairperson shall be elected from the Board membership, at the annual budget meeting, and shall serve for a period of one (1) year.

Section Three. The Secretary shall be elected from the Board membership, at the annual budget meeting, and shall serve a term of one (1) year.

Section Four. The board shall meet not less than once each year and/or at such times as the Chairperson, Vice-Chairperson or Coordinator shall call such meeting for good and proper purpose. All meetings shall conform to the provisions of Iowa Code Chapter 21 in regard to open meetings. Parliamentary rules as set forth in Roberts Rules of Order, revised, shall apply to all proceedings of the Delaware County 911 Service Board.

Section Five. Five members in good standing shall constitute a quorum at any meeting.

Section Six. The Board shall employ such personnel as it deems necessary to fulfill the purposes as the Board shall designate. Employees shall be covered by the policies and procedures contained in the Delaware County Employee Handbook including, but not limited to the appointing, hiring, disciplining, and termination of employees.

EMA Delaware County

Earlville

Edgewood

Greeley

Hopkinton

Lamont

Manchester

Monticello

Masonville

Ryan

Strawberry Point

ARTICLE NINE – EXECUTIVE BOARD

Section One. The Executive Board will consist of three members elected from the Board membership and shall serve a term of one (1) year.

Section Two. The Executive Board shall act for and on behalf of the parties of the Board, except a majority of the Board members may call a special meeting of the Board to consider any action by the Executive Board. The Executive Board will have such other duties and responsibilities as assigned by the Board.

Section Three. The Executive Board shall conform to the provisions of Iowa Code Chapter 21 in regard to open meetings.

These By-Laws are hereby adopted by a majority vote of the Delaware County 911 Service Board on the 24th day of Jan, 2018.

Secretary

Chairperson

Coggon

Colesburg

Delaware

Delaware County

Dyersville – MAYOR JAMES A. HEAVENS

Dundee