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E28 28E AGREEMENT
Recording Fee: $0.00 Transfer Tax: $0
Diane Curry, Recorder, Buchanan County Iowa

Auditor

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Daneen Schindler, RECORDER/REGISTRAR
DELAWARE COUNTY IOWA

Recorder's Cover Sheet

28E AGREEMENT FOR SHARING COUNTY CASE MANAGEMENT

Prepared by: Courtney Vorwald, Assistant Delaware County Attorney
Delaware County Courthouse, 301 East Main Street, Manchester, Iowa 52057; 563-927-3819

Taxpayer Information: Does not apply

Return Document To: Delaware County Board of Supervisors

Grantor:	**Grantee:**
Delaware County, Iowa	Buchanan County, Iowa

28E AGREEMENT FOR SHARING COUNTY CASE MANAGEMENT

COMES NOW Delaware County, Iowa, and Buchanan County, Iowa, and, pursuant to the provisions of Iowa Code Sections 28E.4 and 28E.5, enter into a joint and mutual agreement for the sharing of County Case Management.

Therefore, the parties agree as follows:

1. This agreement is expected to last one (1) year, unless extended by mutual written agreement.
2. This agreement may be terminated at any time, without cause, by either party. The terminating party must provide sixty (60) days' written notice to the non-terminating party. Notice may be sent by regular mail or by certified mail, return receipt requested.
3. No separate organization is created or planned by the counties.
4. Pursuant to this agreement, Delaware County Case Management shall provide targeted case management and supervision of case managers to Buchanan County Case Management.
5. The manner of financing the joint or cooperative undertaking and establishing and maintaining a budget therefore, shall rest with Delaware County, which shall bill Buchanan County for these services and Buchanan County will submit prompt payment to Delaware County.

a. Buchanan County will reimburse Delaware County for up to, and not to exceed, 45 hours per week.

b. Buchanan County shall be responsible for reimbursing Delaware County at an hourly rate calculated as follows: employee's wages + FICA + IPERS + health insurance premium ÷ annual work hours.

c. Buchanan County shall pay mileage reimbursement at the approved county rate for an employee's use of a Delaware County vehicle in providing services under this agreement.

d. Reimbursement will be based upon hours documented on approved time sheets. Delaware County employees shall submit time sheets every pay period that are documented fifteen minute allocation sheets. Time sheets shall first be submitted to the case management director. Upon approval by Delaware County, claims will be submitted to Buchanan County for payment.

e. Buchanan County will submit payment to Delaware County within 30 days of receipt of a claim from Delaware County.

6. The parties anticipate that the scope of shared services may need to change during the course of this agreement. In that event, the parties agree that an amendment to this agreement must be in writing and signed by both parties.

APPROVED BY THE DELAWARE COUNTY BOARD OF SUPERVISORS

APPROVED BY THE BUCHANAN COUNTY BOARD OF SUPERVISORS

Shirley Helmrichs
Chairperson, Delaware County Board of Supervisors

Don Shonka
Chairperson, Buchanan County Board of Supervisors

Karla Becker, Auditor

Cindy Gosse, Auditor

(File with the Delaware County Recorder, the Buchanan County Recorder and the Iowa Secretary of State)

STATE OF IOWA)
) ss:
BUCHANAN COUNTY)

On this 14th day of March, 2016, before me, Vanessa Tisl, a Notary Public in and for the State of Iowa, personally appeared Don Shonka and Cindy Gosse, to me personally known, and who, being by me duly sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor, respectively, of the County of Buchanan, Iowa; that the seal affixed to the foregoing instrument is the county seal of the county and that the instrument was signed and sealed on behalf of the county, by authority of its Board of Supervisors, as contained in Ordinance No. — passed (or Resolution adopted) by the Board of Supervisors under Roll Call No. — of the Board of Supervisors on the 14th day of August, 2016, and Don Shonka & Cindy Gosse acknowledged the execution of the instrument to be his/her voluntary act and deed and the voluntary act and deed of the county, by it voluntarily executed.

VANESSA TISL
Commission Number 768703
My Commission Expires
7/1/2017

Notary Public, State of Iowa

STATE OF IOWA)
) ss:
DELAWARE COUNTY)

On this 8th day of March, 2016, before me, Anne Rave, a Notary Public in and for the State of Iowa, personally appeared Shirley Helmrichs and Carla Becker, to me personally known, and who, being by me duly sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor, respectively, of the County of Delaware, Iowa; that the seal affixed to the foregoing instrument is the county seal of the county and that the instrument was signed and sealed on behalf of the county, by authority of its Board of Supervisors, as contained in Ordinance No. _____ passed (or Resolution adopted) by the Board of Supervisors under Roll Call No. _____ of the Board of Supervisors on the 7th day of March, 2016, and Shirley Helmrichs & Carla Becker acknowledged the execution of the instrument to be his/her voluntary act and deed and the voluntary act and deed of the county, by it voluntarily executed.

NOTARIAL SEAL IOWA
ANNE RAVE
Commission Number 757587
My Commission Expires
March 25, 2018

Anne Rave
Notary Public, State of Iowa