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Daneen Schindler, RECORDER/REGISTRAR
DELAWARE COUNTY IOWA

Prepared by and Return To: Carla K. Becker, County Auditor, 301 E. Main St., Manchester, IA 52057 (563) 927-4701

CERTIFICATION

Attached hereto are the following supporting documentation for the passage of Ordinance #38 entitled *"An Ordinance to Establish a Policy for the Construction and Reconstruction of Roadways and Bridges"*, by the Delaware County Board of Supervisors:

1. County Ordinance #38
2. Proof of Publication of the Public Notice for the first reading of Ordinance #38 published December 9, 2015 in the *Manchester Press* and in the *Dyersville Commercial* and December 8, 2015 in the *Delaware County Leader*.
3. Proof of Publication of the Public Notice for the second, and possibly final, reading of Ordinance #38 published December 16, 2015 in the *Manchester Press* and in the *Dyersville Commercial* and December 15, 2015 in the *Delaware County Leader*.
4. Copy of the Board of Supervisors Official Minutes of December 14, 2015 in Book 3, Page 486 through Page 487 showing the first approved reading of Ordinance #38.
5. Copy of the Board of Supervisors Official Minutes of December 28, 2015 in Book 3, Page 489 through Page 491 showing the second, and final, approved reading of Ordinance #38.
6. Proof of Publication of the full text of Ordinance #38 on January 6, 2016 in the *Manchester Press* and the *Dyersville Commercial* and January 5, 2016 in the *Delaware County Leader*.

I, Carla K. Becker, Delaware County Auditor, do hereby certify that the attached are originals or true copies of the above listed instruments.

Dated this 4th day of February, 2016.

Carla K. Becker, Delaware County Auditor

STATE OF IOWA)
) SS:
DELAWARE COUNTY)

Subscribed and sworn to before me, and in my presence by Carla K. Becker, Delaware County Auditor, this 4th day of February, 2016.

ANNE RAVE
Commission Number 757587
My Commission Expires
March 25, 2018

Anne Rave, Notary Public in and for the State of Iowa

DELAWARE COUNTY
ORDINANCE NO. 38

AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE DELAWARE COUNTY SECONDARY ROAD SYSTEM.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY:

SECTION 1 – PURPOSE

The purpose of this ordinance is to establish Delaware County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

SECTION 2 -- LEVEL OF SERVICE

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

SECTION 3 – DESIGN CRITERIA

In implementation, this policy shall set the minimum design standards that Delaware County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and or impossible to implement by the County Engineer and/or the County Board of Supervisors.

PAVED ROUTES

A. New Pavement
   1. New pavement shall be constructed with a 22' wide pavement and granular shoulders. Intersections with non-paved roads shall have pavement extended back onto the intersecting road 50' beyond the end of the intersection radius.
   2. Rumble strips shall be installed on all approach stop situations.

B. Reconstruction of Pavement
   1. Paved roads shall be reconstructed with a 22' wide pavement or to the previous pavement width, whichever is greater with granular shoulders.

2. Rumble strips shall be installed on all approach stop situations.

UNPAVED ROADS

A. Gravel Roads
   1. New construction of a gravel road shall have a 26' finished top, including shoulders.
   2. Reconstruction of a gravel road shall be to the previous width prior to reconstruction.

B. Class B & C Roads
   1. Class B and C roads will be built to the minimums as outlined by Iowa Code.

BRIDGES & DRAINAGE STRUCTURES

A. Paved Routes
   1. Bridges on paved routes shall be built with a minimum width of 30'. Wider structures will be installed when there are issues relating to oversized vehicles, pedestrian facilities, biking usage or other issues where the additional width is felt to be warranted.
   2. Culverts under paved roads shall be concrete or CMP.
   3. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
   4. Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

B. Unpaved Routes
   1. Bridges will normally be a minimum of 24' on gravel roads. Dead end roads may be narrower at the discretion of the County Engineer.
   2. Culverts may be metal or concrete. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
   3. Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

C. Class B & C Roads
   1. Class B and C roads will be built to the minimums as outlined by Iowa Code.

SECTION 4 -- REPEALER

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5 -- SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6 -- WHEN EFFECTIVE

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this 28th day of December, 2015.

Delaware County Board of Supervisors

Jeff Madlom - Chairperson

Douglas S. Dabroski

Doug Dabroski, Supervisor

Shirley E. Helmrichs

Shirley Helmrichs, Supervisor

ATTEST:

Carla Becker
Delaware County Auditor

First Reading: December 14, 2015

Second Reading: December 28, 2015

Approved: December 28, 2015

Published: January 6, 2016

STATE OF IOWA
DUBUQUE COUNTY SS:

CERTIFICATE OF PUBLICATION

I, Linda L. Vorwald, of Woodward Communications, Inc., an Iowa corporation, publisher of the Dyersville Commerical, a newspaper of general circulation published in the City of Dyersville, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates Dec 9, 2015, and for which the charge is $ 14.08.

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa, this 31st day of Dec 2015.

LINDA L. VORWALD
Commission Number 702790
MY COMM. EXP. 4-18-18

Linda L. Vorwald

Notary Public in and for
Dubuque County, Iowa

LEGAL NOTICE -
DELAWARE COUNTY
Board of Supervisors
Public Notice

Public Notice is hereby given that the Delaware County Board of Supervisors will meet for the first reading in consideration of **Ordinance #38 "An Ordinance To Establish A Policy For The Construction And Reconstruction Of Roadways And Bridges On The Delaware County Secondary Road System"** at their regular meeting on **December 14, 2015 at 1:15 pm** in the Courthouse, Manchester, Iowa. Copies of the full text of said Ordinance are available to the public at the Delaware County Auditor's Office or on the County's website at www.co.delaware.ia.us.

Summary: The purpose of this ordinance is to establish Delaware County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

Carla K. Becker,
Delaware County Auditor
12-9

STATE OF IOWA
DUBUQUE COUNTY SS:

CERTIFICATE OF PUBLICATION

I, Linda L. Vorwald, of Woodward Communications, Inc., an Iowa corporation, publisher of the Dyersville Commerical, a newspaper of general circulation published in the City of Dyersville, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates Dec 16, 2015, and for which the charge is $ 14.08.

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa, this 31st day of Dec 2015.

NOTARIAL SEAL IOWA

LINDA L. VORWALD
Commission Number 702790
MY COMM. EXP. 4-18-18

Linda L. Vorwald

Notary Public in and for
Dubuque County, Iowa

LEGAL NOTICE –
DELAWARE COUNTY
Board of Supervisors
Public Notice

Public Notice is hereby given that the Delaware County Board of Supervisors will meet for the second, and possibly final, reading in consideration of **Ordinance #38 "An Ordinance To Establish A Policy For The Construction And Reconstruction Of Roadways And Bridges On The Delaware County Secondary Road System"** at their regular meeting on **December 28, 2015 at 1:15 pm** in the Courthouse, Manchester, Iowa. Copies of the full text of said Ordinance are available to the public at the Delaware County Auditor's Office or on the County's website at www.co.delaware.ia.us.

Summary: The purpose of this ordinance is to establish Delaware County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

Carla K. Becker,
Delaware County Auditor
12-16

STATE OF IOWA)
) **Ss:**
DELAWARE COUNTY)

December 14, 2015
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daneen Schindler, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Dabroski and carried to approve the minutes from the December 7th regular session and the December 9th work session. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend the stabilization bed meeting in Independence on December 14th, the IACP meeting in Des Moines on December 15th & 16th, the MCO meeting in Cedar Rapids on December 17th, the pathways meeting in Independence on December 18th and the Regional MH meeting in Cedar Rapids on December 22nd; Jeff Madlom, Shirley Helmrichs and Anthony Bardgett to attend the RPA meeting in Dubuque on December 17th; and Shirley Helmrichs to attend the Corrections meeting in Independence on December 18th. All Ayes

Motion made by Helmrichs, second by Dabroski and carried to approve the following claims for payment, including payroll from December 11, 2015 in the amount of $174,087.44, warrant #4380-#4489:

Accent Laser Services Inc	Stationery/Supplies	89.95	Henderson Products	Construction/Maint Equip	4090.53
Ace Homeworks	Postage & Mailing	2.00	City of Hopkinton	Electrical Power	157.35
Advanced Systems Inc	Maint-Off Equip/Furniture	32.20	IA Secretary of State Notary	Notary Renewal	30.00
Allen Occupational Health	Safety Items	691.00	IA EMA	Stationery/Supplies	25.00
Alliant Energy	Electrical Power	1237.35	ISU Registration Services	Education & Training	250.00
Altorfer Inc	Construction/Maint Equip	3311.37	John Deere Financial	Custodial Supplies	1247.06
APCO International Inc	Education & Training	276.00	K&A Farm Equipment	Repair/Maint-Const Equip	265.97
AT&T Corporate Security	Telephone Services	1.85	KarTay Apartment Mngmnt	Rent Payments	205.00
Avalon Service Center Inc	Tires & Tubes	567.36	Kluesner Construction Inc	Roads	3420.00
Bard Materials	Roads	732.98	Kluesner Sanitation LLC	Sanitation Disposal	206.88
Barron Motor Supply	Construction/Maint Equip	221.02	Lahr Repair Inc	Construction/Maint Equip	22.82
John W Bernau	Employee Mileage/Subs	86.50	Lake Delhi Assn	Refunds /Reimburse	301269.41
Best Cleaners	Uniforms/mops	1091.75	Landscapes by Childs	Buildings-Repair/Maint	159.00
Bi-County Disposal Inc	Sanitation Disposal	135.00	Leader Publications	Board Proceedings	1053.49
BL Murray Co	Custodial Supplies	4314.27	Lechtenberg Janitorial	Custodial Supplies	53.95
Black Hills Energy	Natural -LP Gas-Fuel Oil	239.32	John A LeClere	Education & Training	411.48
Bodensteiner Implement	Repair/Maint-Const Equip	158.35	Legislative Services Agency	Magazines/Books	75.00
BOSS	Stationery/Supplies	18.87	Jill Lewis	Buildings-Repair/Maint	150.00
Boubin Tire Co	Tires & Tubes	4194.93	Linn Co Sheriff	Legal-Court Related	19.50
BP	Fuels	781.96	Mail Services LLC	Postage & Mailing	984.64
Carpenter Uniform Co	Wearing Apparel & Uniform	163.97	Manchester Press	Board Proceedings	2056.51
Case Management & MH	Data Processing	414.00	City of Manchester	Water Use & Sewer	447.79
Caterpillar Financial Services	Debt Payment	5815.17	Marco Inc.	Repair/Maint-Misc Equip	85.53
Cedar Cross Overhead Door	Buildings	116.50	Martin Equipment	Construction/Maint Equip	1015.11
Central Iowa Water	Water Use & Sewer	45.55	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	35.95
LLC CenturyLink Comm	Telephone Services	30.00	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	124.42
CenturyLink	Telephone Services	522.63	McDowell Truck/Auto Repair	Repair/Maint-Misc Equip	123.06
City Laundering Co	Custodial Supplies	249.51	Mediacom LLC	Data Processing	281.80
C J Cooper & Assoc Inc	Safety Items	627.10	Midwest Wheel	Construction/Maint Equip	757.64
Comelec Internet Services	Data Processing Supplies	141.50	National Sheriffs Association	Education & Training	109.00
Commercial Appraisers of IA	Legal-Services	8500.00	NE IA Telephone Service	Typing/Printing/Binding	99.94
Conrad Construction	Park Development	400.00	Palmer Hardware	Buildings-Repair/Maint	1406.04
Consolidated Energy Co LLC	Natural -LP Gas-Fuel Oil	2217.93	Precise MRM LLC	Repair/Maint-Radio Equip	494.75
Continental Research Corp	Shop Equipment	616.28	Regional Medical Center	Copies	11.25
Covers	Repair/Maint-Const Equip	135.00	Rite Price Office Supply	Custodial Supplies	435.33
Dash Medical Gloves, Inc	Safety/Protect Supplies	219.60	Michael K Ryan	Fuels	25.24
Delaware Co Fair Society	Education & Training	100.00	Sadler Power Train Inc	Construction/Maint Equip	342.93
Del Co Public Health	Refunds /Reimburse	9347.17	Schaul Housing	Rent Payments	350.00
Delaware Co Sheriff	Sheriff Transportation	679.98	Sioux City Foundry Co	Minor Mv Parts & Access	1227.92
Delhi Lumber	Buildings	5842.97	Society of Land Surveyors	Dues & Memberships	25.00
City of Delhi	Electrical Power	105.93	Solutions Inc	Data Processing	716.56
DETCO Industries Inc	Custodial Supplies	112.43	Standard Auto Parts LLC	Repair/Maint-Misc Equip	1018.32
Dons Truck Sales Inc	Construction/Maint Equip	2162.40	State Medical Examiner	Medical & Health Services	1563.00
Dyersville Commercial	Board Proceedings	3264.75	Swift Law Firm	Legal-Court Related	242.80
Eastern Ia Asphalt	Buildings	365.00	Taylor Construction Inc	Bridges	7113.68
Eastern Iowa Tire Inc	Tires & Tubes	64.45	Thompson Shoes	Boots	210.00
Ed Roehr Safety Products	Minor Equip & Hand Tools	169.00	Thompson Truck & Trailer	Shop Equipment	236.31
Edgewood Oil Co	Lubricants	434.50	Thomson Reuters	Magazines/Books	798.50
Edgewood Reminder	Off Publication/Legal Not	220.40	Three Rivers FS	Fuel	11292.87
Ed's Lawn Care	Buildings-Repair/Maint	572.00	Tifco Industries	Steel-Iron-Related Metals	668.59
Jody Elgin	Custodial	210.00	Truax Co Inc	Repair/Maint-Const Equip	459.25
Tina Elgin	Custodial	500.00	Truck Country of Iowa	Construction/Maint Equip	46.08
Everys Auto & Tire Center	Repair/Maint- Vehicle	86.00	Van Wyngarden/Abrahamson	Legal-Court Related	326.95
Fayette County Sheriff	Legal-Court Related	15.50	Verizon Wireless	Telephone Services	81.32
Georgen Auto LLC	Vehicle Expense	309.18	FE Welterlen Motors Inc	Repair/Maint- Vehicle	32.45
Good Neighbor Society	Food Preparation Services	3249.00	Stacy L Wessels	Miscellaneous	3.00
Group Services Inc	Insurance	11819.58	Windstream	Telephone Services	2722.02
Hausers Water Systems Inc	Water Use & Sewer	43.50	Zee Medical Inc	Safety Items	67.20

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Dabroski, second by Helmrichs and carried to acknowledge receipt of the manure management update from Gentz Farms, Inc., Kevin Gentz, in Section 7 of Colony Township. All Ayes

Motion made by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of November 2015, a total of $766.39 was collected for various fees and surcharges and deposited into the county's general funds. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to table the consideration of the FY2015-16 proposed snowmobile trails until the next regular meeting. This will give County Engineer Anthony Bardgett time to review the information. All Ayes

The next item has been added to the agenda as a timely addition:

Motion made by Helmrichs, second by Dabroski and carried to form an Ad Hoc Budget Committee, membership consisting of Supervisors Madlom, Helmrichs and Dabroski, to meet with Department Heads regarding their FY2016-17 budget requests. All Ayes

Public Hearing – First Reading of Proposed Ordinance #38 – Establishing A Policy for Road and Bridge Construction
This being the date and time set, as published in the official newspapers of the county on December 9, 2015, to hold a public hearing for the first reading of proposed Ordinance #38, Chairperson Madlom opened the public hearing at 1:23 pm. The Board members took turns reading the proposed ordinance aloud. The floor was then opened up for public comments. There being no public comments, either written or oral, Chairperson Madlom closed the public hearing at 1:30 pm.

Motion made by Dabroski, second by Helmrichs and carried to approve the final plans for the 182nd Street Bridge Project (BROS-C028(89)--5F-28). The project, which is set for a March 15, 2016 letting, will replace the existing 104' x 23' steel I-beam bridge (rated at 20 tons) with a 130' x 30.5' concrete slab bridge. This will be a Federal Aid Project. All Ayes

Motion made by Helmrichs, second by Dabroski and carried to approve the Federal Aid Agreement for the 182nd Street Bridge Project (BROS-C028(89)--5F-28) tabled from the December 7th meeting. The preliminary estimated total cost of said project is $400,000. Being a Federal Aid Project, 80% of the cost will be eligible for reimbursement by the Federal Highway Bridge Program funds. All Ayes

ENGINEER'S REPORT
None

NEXT MEETING – The next regular session will be held on Tuesday, December 22, 2015 at 9:00 a.m.

PUBLIC COMMENTS
None.

Motion made by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:35 p.m. All Ayes

These minutes have been read and approved.

Jeff Madlom, Chairperson

Carla K. Becker, County Auditor

STATE OF IOWA)
) **Ss:**
DELAWARE COUNTY)

December 28, 2015
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Craig Davis, Daneen Schindler, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Dabroski and carried to approve the minutes from the December 22nd regular session. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to retroactively approve Denny Lyons and Doug Dabroski to attend the EIRUSS meeting in Dubuque on December 23rd. All Ayes

Motion made by Helmrichs, second by Dabroski and carried to approve the following claims for payment including the December 24th payroll in the amount of $165,042.21 warrant #4657 - #4773:

Accent Laser Services Inc	Stationery/Supplies	309.90	Cory R Gonzales	Legal-Court Related	386.08
Advanced Systems Inc	Stationery/Supplies	388.91	Legislative Services	Stationery/Supplies	25.00
Alliant Energy	Electrical Power	484.69	Jill Lewis	Buildings-Repair/Maint	150.00
Ames Environmental Inc	Engineering Services	22.00	Mail Services LLC	Postage & Mailing	574.59
Anderson Welding	Repair/Maint-Const Equip	65.00	ManagerPlus Solutions LLC	Data Processing	1187.10
Bard Materials	Roads	7307.31	Manchester Park Aprtmnts	Rent Payments	275.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	1195.36	Manchester Press	Board Proceedings	239.53
Bob Stephen Motors Inc	Repair/Maint- Vehicle	31.38	Maquoketa Valley REC	Electrical Power	112.39
Bodensteiner Implement	Construction/Maint Equip	15.06	Mediacom LLC	Telephone Services	246.86
Bohnenkamp-Murdoch	ME Transport	483.80	Meyer Mechanical	Maint-Off Equip/Furniture	446.75
Boubin Tire Co	Tires & Tubes	545.49	Midwest Business Products	Maint-Off Equip/Furniture	75.05
Burrington Group Inc	Buildings-Repair/Maint	2051.25	Monkeytown	Stationery/Supplies	429.99
Canon Solutions America Inc	Maint-Off Equip/Furniture	53.75	Ntnl Wild Turkey Federation	Dues	35.00
Carls Feed & Farm Store Inc	Public Education Items	63.18	NE IA Telephone	Office Equipment	33.90
CenturyLink	Data Processing Supplies	7205.13	NE-IA Industrial Fastener	Minor Mv Parts & Access	361.10
City Laundering Co	Buildings-Repair/Maint	408.17	North IA Juvenile Detention	Protection/Security	1625.00
Clayton County Recycling	Roads	129.60	Ovel Forest Products Inc	Wood & Lumber	745.00
Clayton Co Sheriff	Legal-Court Related	24.60	Radio Communications	Radio & Communications	935.00
Country Ridge Apartments	Rent Payments	320.00	Radiology Consultants	Emergency Treatment	168.00
Dan Hunt Construction	Buildings	3234.00	Regional Medical Center	Emergency Treatment	2905.00
Debra Worm Cleaning	Buildings-Repair/Maint	400.00	Rite Price Office Supply	Custodial Supplies	471.30
Del Co Public Health	Refunds/Reimburse	2144.99	Tom Roberson	Medical/Health Services	513.00
Del Co Secondary Road	Medical & Health Services	95.03	Rowekamp Associates Inc	Roads	400.00
DETCO Industries Inc	Custodial Supplies	117.37	RTL Equipment Inc	Construction/Maint Equip	18.68
DJ Repair	Repair/Maint- Vehicle	1128.05	Runde Auto Group	Repair/Maint- Vehicle	58.55
Don & Walt LLC	Repair/Maint-Misc Equip	553.07	Michael K Ryan	Employee Mileage/Subs	19.00
Dons Truck Sales Inc	Construction/Maint Equip	361.78	Schneider Corporation	Data Processing	12790.00
Eastern Iowa Drainage	Repair/Maint-Const Equip	550.00	Gary Siddell	Engineering Services	354.70
Ed Roehr Safety Products	Minor Equip & Hand Tools	174.10	Casey E Snyder	Fuels	20.00
Edgewood Oil Co	Lubricants	4874.90	Solutions Inc	Data Processing	2518.74
Jody Elgin	Custodial Supplies	168.00	Stanley Consultants Inc	Engineering Services	36288.72
Tina Elgin	Custodial	500.00	Super Wash Car Wash	Repair/Maint- Vehicle	100.00
Farm & Home Publishers	Postage & Mailing	13.50	Taylor Construction Inc	Bridges	8501.75
General Constructors Inc	Phase II	403672.48	TekSupply	Safety Items	62.80
Garlyn R Glanz	Education & Training	10.00	Thompson Truck & Trailer	Construction/Maint Equip	77.76
Heiar Brothers Fencing Inc	Permanent Landscaping	485.00	Thomson Reuters	Magazines/Newspaper	557.59
Shirley E Helmrichs	Employee Mileage/Subs	10.50	Three Rivers FS	Natural -LP Gas-Fuel Oil	8704.23
Heritage Printing	Stationery/Supplies	73.18	Unity Point Clinic	Safety Items	222.00
Brian J Hillebrand	Fuels	28.64	US Cellular	Telephone Services	1711.01
IA DOT	Engineering Services	425.90	Vanguard Appraisals Inc	Legal-Court Related	687.50
IA Prison Industries	Traffic & St Sign	3200.50	Verizon Wireless	Telephone Services	120.03
ISAC Group Unemployment	Unemployment Comp	371.09	VISA / Mastercard	Education & Training	2749.36
Shelley Kallenbach	Clerical Services	180.00	Walmart Community	Repair/Maint-Misc Equip	515.42
Joe D Keith	Engineering Services	300.00	Michael A Wilson	Fuels	16.00
Mitch Knipper	Engineering Services	300.00	Windstream	Telephone Services	462.31
Laurie Kramer	Stationery/Supplies	102.66	Windstream	Data Processing	879.75
Kris Engineering Inc	Minor Mv Parts & Access	5122.60	Zee Medical Inc	Safety Items	48.00
L&L Murphy Consulting	Planning-Consulting	2000.00			

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Dabroski, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Mark & Sue Goebel in Section 6 of Coffins Grove Township; and Elk Ridge 38, L.C., Nicklos Andersen, in Section 18 of Elk Township. All Ayes

Motion made by Helmrichs, second by Dabroski and carried to approve the appointment of Waylon Fry as Elk Township Trustee to fill the vacancy created with the death of Trustee Charlie Robinson. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the appointment of Tiersa Frasher as the non-resident member of the Delhi Public Library Board of Directors. All Ayes

Presentation and Funding Request for FY2016-17 – Helping Services of Northeast Iowa

Carson Eggland, Executive Director of Helping Services of NE Iowa, was to make today's presentation in person; however, he was unable to attend due to the weather. He asked that the following information be presented on his behalf:

Mr. Eggland wished to thank the Board for its support of their programs in the Delaware County community for the mentoring of youth and the prevention of substance abuse. Ellen Krogmann continues to expand the mentoring program in Delaware County with programming now available in the Edgewood-Colesburg Community School District. Along with mentoring, Helping Services provides innovative, prevention-oriented programs to encourage healthy behaviors that strengthen individuals and families. Jen Stolka, Delaware County Certified Prevention Specialist, collaborates with parents, schools, law enforcement and the community to raise the awareness and facilitate conversations about preventing substance abuse.

Mr. Eggland requests that the Board continue to support their programs with a monetary donation of $5,000 in FY 2016-17. Grants provide a large portion of their funding but they do not cover all of the costs of providing these services.

Supervisor Helmrichs stated that Helping Services of NE Iowa does offer a good variety of services to the residents of Delaware County. In addition to monetary funding, Delaware County is currently providing in-kind office, meeting and community space for the organization within the Community Services Building located on Grant Street in Manchester.

Motion made by Helmrichs, second by Dabroski and carried to reinstate the 2015 homestead credit for Ashley A. Hildebrand on property located at 919 Doctor Street in Manchester (Parcel #630- 29-20-083-00). Said credit was erroneously disallowed when Ms. Hildebrand transferred the title to said property to Ashley A. and Cody J. Brehme after her recent marriage. All Ayes

PUBLIC HEARING – Second Reading of Proposed Ordinance #38 – Secondary Road Construction Policies

This being the date and time set to hold a public hearing for the second reading of proposed Ordinance #38 regarding Secondary Road Construction Policies for Roads and Bridges, as published on December 16, 2015 in the three official newspapers of Delaware County, Chairperson Madlom opened the public hearing at 1:29 p.m. Supervisors Madlom, Helmrichs and Dabroski took turns reading said proposed ordinance aloud to those present. There being no public comments, either written or oral, the public hearing was closed at 1:35 p.m.

Motion made by Dabroski, second by Helmrichs and carried to waive the third reading and to approve Ordinance #38 as follows:

DELAWARE COUNTY ORDINANCE NO. 38

AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE DELAWARE COUNTY SECONDARY ROAD SYSTEM.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY:

SECTION 1 – PURPOSE

The purpose of this ordinance is to establish Delaware County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

SECTION 2 -- LEVEL OF SERVICE

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

SECTION 3 – DESIGN CRITERIA

In implementation, this policy shall set the minimum design standards that Delaware County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional judgment, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and or impossible to implement by the County Engineer and/or the County Board of Supervisors.

PAVED ROUTES

A. New Pavement
   1. New pavement shall be constructed with a 22' wide pavement and granular shoulders. Intersections with non-paved roads shall have pavement extended back onto the intersecting road 50' beyond the end of the intersection radius.
   2. Rumble strips shall be installed on all approach stop situations.

B. Reconstruction of Pavement
   1. Paved roads shall be reconstructed with a 22' wide pavement or to the previous pavement width, whichever is greater with granular shoulders.
   2. Rumble strips shall be installed on all approach stop situations.

UNPAVED ROADS

A. Gravel Roads
   1. New construction of a gravel road shall have a 26' finished top, including shoulders.
   2. Reconstruction of a gravel road shall be to the previous width prior to reconstruction.

B. Class B & C Roads
   1. Class B and C roads will be built to the minimums as outlined by Iowa Code.

BRIDGES & DRAINAGE STRUCTURES

A. Paved Routes
   1. Bridges on paved routes shall be built with a minimum width of 30'. Wider structures will be installed when there are issues relating to oversized vehicles, pedestrian facilities, biking usage or other issues where the additional width is felt to be warranted.
   2. Culverts under paved roads shall be concrete or CMP.
   3. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
   4. Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

B. Unpaved Routes
   1. Bridges will normally be a minimum of 24' on gravel roads. Dead end roads may be narrower at the discretion of the County Engineer.
   2. Culverts may be metal or concrete. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.
   3. Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.

C. Class B & C Roads
   1. Class B and C roads will be built to the minimums as outlined by Iowa Code.

SECTION 4 -- REPEALER

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5 -- SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6 -- WHEN EFFECTIVE

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this 28th day of December, 2015.

Delaware County Board of Supervisors

/S/ Jeff Madlom - Chairperson

/S/ Doug Dabroski, Supervisor

/S/ Shirley Helmrichs, Supervisor

ATTEST:

/S/ Carla Becker, Delaware County Auditor

All Ayes

Motion made by Helmrichs, second by Dabroski and carried to approve the operating funds transfer from the Rural Services Fund to the Secondary Roads Fund in the amount of $35,638.00. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the Weed Commissioner's Report as follows:

Delaware County Weed Commissioner Craig Davis stated that $12,583 was spent in FY14-15 on herbicides (44.5 gal of 24D and 30.75 gal of Crossbow). Delaware County continues to see issues with the following noxious weeds: Variety of Thistle, Horsenettle, Wild Mustard and Multiflora Rose. Mr. Davis also reported that Japanese Bamboo is becoming a problem in the county.

Mr. Davis will now file his report with the State Weed Commissioner at the IA Dept of Agriculture and Land Stewardship.

Motion made by Helmrichs, second by Dabroski and carried to table the consideration of the contracts and easements for the 182nd Street Bridge Project until the January 4th meeting at the request of County Engineer Anthony Bardgett. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the contract with Mathy Construction Company, d/b/a River City Paving, for the C64 Paving Project in considerations of $1,374,862.42. Said project will consist of HMA resurfacing of C64 from Hwy 38 in Greeley east 7.1 miles to Petersburg. The late start date for this project is August 1, 2016 with 45 working days allocated for completion. All Ayes

NEXT MEETING
The next regular session will be held on Monday, January 4, 2016 at 1:15 pm.

ENGINEER'S REPORT
County Engineer Bardgett stated that trucks are currently out on the hard surfaced roadways. There was some freezing rain in the southern portion of the county today. With the wind being a factor, motor graders will not go out until Tuesday morning.

PUBLIC COMMENTS
None.

Motion made by Helmrichs, second by Dabroski and carried to adjourn the meeting at 1:42 p.m.

These minutes have been read and approved.

Jeff Madlom, Chairperson

Carla K. Becker, Auditor

STATE OF IOWA
DUBUQUE COUNTY SS:

CERTIFICATE OF PUBLICATION

I, Linda L. Vorwald, of Woodward Communications, Inc., an Iowa corporation, publisher of the Dyersville Commerical, a newspaper of general circulation published in the City of Dyersville, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates Jan 6, 2016, and for which the charge is $ 72.58.

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa, this 29th day of Jan 2016.

NOTARIAL SEAL IOWA
LINDA L. VORWALD
Commission Number 702790
MY COMM. EXP. 4-18-18

Linda L. Vorwald
Notary Public in and for
Dubuque County, Iowa

LEGAL NOTICE
DELAWARE COUNTY BOARD OF SUPERVISORS

COUNTY ORDINANCE # 38
AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE DELAWARE COUNTY SECONDARY ROAD SYSTEM

Be it ordained by the Board of Supervisors of Delaware County, Iowa:

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY:

SECTION 1 – PURPOSE

The purpose of this ordinance is to establish Delaware County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

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Delaware County Board of Supervisors
/S/ Jeff Madlom - Chairperson
/S/ Doug Dabroski, Supervisor
/S/ Shirley Helmrichs, Supervisor
ATTEST:
/S/ Carla Becker, Delaware County Auditor
First Reading: December 14, 2015
Second Reading: December 28, 2015
Approved: December 28, 2015
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