DELAWARE COUNTY IOWA
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DELAWARE COUNTY RECORDER
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Prepared by: Sharon McCrabb, Delaware County Auditor, Manchester, Iowa #319 927-4701

CERTIFICATION

STATE OF IOWA)
) SS:
DELAWARE COUNTY)

This is to certify that the attached "By-Laws for North Iowa Juvenile Detention Services Commission" is a true and correct copy received by the Delaware County Auditor's Office from the North Iowa Juvenile Detention Services this date.

Dated this 7th day of October, 1999.

Sharon McCrabb, Delaware County Auditor

Subscribed and sworn to before me this 7th day of October, 1999 by Sharon McCrabb, Delaware County Auditor.

Carolyn A. Wilson, Notary Public in and for the State of Iowa.

My Commission expries 12-17-01.

Revised 7-1-99

BY-LAWS for NORTH IOWA JUVENILE DETENTION SERVICES COMMISSION

ARTICLE I

NAME

The name of the commission shall be the North Iowa Juvenile Detention Services Commission.

ARTICLE II

LOCATION

The geographic boundaries shall be the boundaries of Black Hawk, Bremer, Butler, Cerro Gordo, Chickasaw, Fayette, Floyd, Franklin, Grundy, Howard, Marshall, Winneshiek, and Wright counties; in addition, as of 7-1-99 boundaries shall extend to those of Allamakee, Buchanan, Clayton, Delaware, Dubuque, and Worth Counties. Its principal place of business shall be in Black Hawk County at 1440 West Dunkerton Rd., Waterloo, Iowa 50703.

ARTICLE III

PURPOSE

This Commission is organized for the purpose of:

(1) Providing detention care to young persons who are a danger to self, others, or property and who are deemed by the Court to be children who are delinquent and in need of secure care until court disposition;

(2) Providing technical assistance to member counties on juvenile detention and juvenile justice related matters;

(3) Providing community education; coordinating corollary, diagnostic, educational and counseling services;

(4) Providing information and referral services regarding community resources available to young persons and their families;

(5) Providing any other services deemed consistent with the goals and philosophy of the program.

ARTICLE IV

MEMBERS

The members of the corporation shall be the counties of Black Hawk, Bremer, Butler, Cerro Gordo, Chickasaw, Fayette, Floyd, Franklin, Grundy, Howard, Marshall, Winneshiek and Wright, and as of 7-1-99 shall also include Allamakee, Buchanan, Clayton, Delaware, Dubuque, and Worth counties. Five At-Large Members shall complete the make up of the Board.

ARTICLE V

BOARD OF DIRECTORS

Section 1. The Board of Directors of NIJDS Commission shall consist of twenty four members who are residents of the area served by the corporation.

Section 2. Each member of the Board of Directors shall have one vote. Any one member may call for a weighted vote, employing the percentages contained within the articles of agreement.

Section 3. The Board of Supervisors of each county shall designate one representative and one alternate to the NIJDS Commission. These representatives named by the Boards of Supervisors will then caucus and name the five At-Large members of the Board of Directors.

Section 4. Vacancies on the Board of Supervisors shall be filled in the same manner as the original membership. Replacements shall serve the unexpired term.

Section 5. The terms of the members of the Board of Directors shall be one year.

Section 6. Any member of the Board of Directors may resign by filing a written resignation with the Secretary-Treasurer. Absence from three (3) consecutive meetings without prior notification of each absence to the Chairperson or Secretary-Treasurer of the Board of Directors and without representation by an alternate shall be deemed resignation and shall be effective when notification is given to the absent member and to the body which they represent.

Section 7. There shall be no proxy vote. However, an alternate attending a meeting in place of a regular Board Member, shall have full voting rights.

ARTICLE VI

OFFICERS

Section 1. A. The officers shall be Chairperson, Vice-Chairperson, and Secretary-Treasurer.

B. The executive Committee shall consist of the officers with authority to act for the Board of Directors; (1) to expedite matters of business which would preclude calling a special meeting of the full Board of Directors. (2) Action taken by the Executive Committee must be affirmed by the Board of Directors at their next special or regular meeting proceeding the Executive Committee's action.

Section 2. Election and Term of Office
The Officers of the Board of Directors shall be elected annually by the Board at the regular annual meeting. Their term of office shall be for one year. The Chairperson and Vice-Chairperson shall not hold the same office for more than two consecutive years.

Section 3. Duties
(a) Chairperson
The Chairperson shall be the principal officer of the Board of Directors and shall be in general supervision of all affairs of the Board of Directors of North Iowa Juvenile Detention Services Commission. Duties shall include presiding at meetings of the Board of Directors and appointing committees with approval of the Executive Committee.

(b) Vice-Chairperson
The Vice-Chairperson, in the absence of the Chairperson or in the event of his/her inability to act, shall have all powers and be subject to all restrictions upon the Chairperson.

(c) Secretary-Treasurer
The Secretary-Treasurer shall keep the minutes of the meetings of the Board of Directors in books provided for that purpose, be custodian of records, keep a register of names and addresses of Board of Director members, maintain a record of attendance at Board meetings, and in general, perform all duties of the Office of Secretary. In addition, the Secretary-Treasurer shall work with the NIJDS staff member in charge of finances and be familiar with financial records.

The Secretary-Treasurer shall also submit a quarterly financial statement to the Board of Directors.

ARTICLE VII

MEETINGS

Section 1. The North Iowa Juvenile Detention Services Commission shall meet at least quarterly, with a regular meeting date established by action of said Board.

Section 2. The Chairperson may call special meetings of the Board of Directors if deemed necessary.

Section. 3. The Chairperson shall call a meeting of the Board of Directors when petitioned to do so by two members of the NIJDS Board of Directors.

Section 4 A quorum shall consist of a majority of the member county representatives of the NIJDS Board of Directors. (changed 2-10-95)

Section 5. Annual meetings of the NIJDS Board shall be held in January or February of each year.

ARTICLE VIII

DUTIES of the BOARD of DIRECTORS

The members of the Board of Directors shall, at their quarterly meetings or as often as required:

(1) Review and approve reports and requests before being submitted to State and/or Federal offices.

(2) Hear the reports of the Director, review the recommendations and take appropriate action.

(3) Hear the reports and recommendations of the committees and take appropriate actions.

(4) Hear reports and recommendations from the County Board of Supervisors.

(5) Hear reports and recommendations from the Directors-At-Large.

(6) Take any other appropriate action as may properly come before the Board of Directors.

(7) Approve all claims for payment. When the commission does not meet monthly, any two members of the Executive Board may approve claims jointly.

ARTICLE IX

AMENDMENTS TO BY-LAWS

These By-laws may be repealed, changed or modified by a vote of three-fourths (3/4) of the members of the Board of Directors of the North Iowa Juvenile Detention Services Commission.

ARTICLE X

RULES

The meetings of the Board of Directors of NIJDS shall be governed by "Robert's Rules of Order Revised," insofar as they are not in conflict with these by-laws.

ARTICLE XI

NEW MEMBERS

Requests for membership from non-member counties will be considered on a case by case basis.

We, the undersigned, as representatives of our individual counties, do hereby accept the attached Articles of Agreement concerning the North Iowa Juvenile Detention Services Commission.

Allamakee County

Black Hawk County

Bremer County

Buchanan County

Butler County

Cerro Gordo

Chickasaw County

Clayton County

Delaware County

Dubuque County

Fayette County

Floyd County

Franklin County

Grundy County

Howard County

Marshall County

Winneshiek County

Worth County

Wright County

This is a true and exact copy of the original Articles of Agreement of the North Iowa Juvenile Detention Services Commission.

TERRI S. BURMAN
Iowa
NOTARIAL SEAL

Terri S. Burman, Notary
10-1-99